



No. LD-11017/621/2018-Leadership  
Government of India  
Ministry of Minority Affairs

11th Floor,Pt. DeendayalAntyodayaBhavan,  
C.G.O.Complex, Lodhi Road,  
New Delhi-110003  
Dated:30/07/2018

To

The Pay & Accounts Officer,  
Ministry of Minority Affairs,  
Pt. Deendayal Antyodaya Bhavan, CGO Complex, Lodhi Road, New Delhi-110003.

**Subject: Release of 1st installment (50%) of non-recurring Grant-in-Aid for the year 2017-18 to 'THE SARASWATHY SHANMUGAM PUBLIC CHARITABLE TRUST SHANMUGA ITI CAMPUS, 5/944 - C.C.ROAD' for organizing Non-Residential Leadership Development Training Programme at Tiruvannamalai District (Tamil Nadu) under the "Nai Roshni-The Scheme for Leadership Development of Minority Women" during 2018-19.**

Sir,

I am directed to convey the sanction of the President of India for an amount of Rs. 524250/- (Rupees Five Lakh Twenty Four Thousand Two Hundred Fifty Only), towards the cost for organizing Leadership Development training for Minority Women for 125(One Hundred Twenty Five Only) Non Residential training for selected trainees at Tiruvannamalai District (Tamil Nadu) and release of Rs. 262125/- (Rupees Two Lakh Sixty Two Thousand One Hundred Twenty Five Only) as first installment(50%) for 2017-18 during the year 2018-19 to 'THE SARASWATHY SHANMUGAM PUBLIC CHARITABLE TRUST SHANMUGA ITI CAMPUS, 5/944 - C.C.ROAD, as per details at Annexure - I. The above sanction is subject to fulfillment of following terms and conditions as given in para 2(i-xii)

2. (i) Grants-in-aid has been given to the above mentioned organizations on the basis of the recommendations of Government of Tamil Nadu. It is incumbent on the part of Government of Tamil Nadu to ensure that the organization recommended by them utilizes the fund for the purpose it has been sanctioned.

(ii) The Organization will not obtain grant for the same purpose or activity from any other Ministry or Department of Government of India or State Government and / or any other body.

(iii) The Organization will neither divert grants-in-aid nor entrust the execution of the project for which the Grants-in-Aid is sanctioned to another organization or institution. No fund out of this grant should be utilized for any new/other scheme for which prior approval of Government has not been obtained.

(iv) The organization has to maintain the following information on the Online Application Management System (OAMS) under the Scheme:-

a) The organization will develop the Management Information System (MIS) and upload the details of trainees, batch-wise, along with their photographs at the start of the training programme on the Online Application Management System of 'Nai Roshni' (OAMS).

b) Before commencement of the training programme, the organization will upload the schedules of training programme, including the commencement date and the address of the venue where the trainings are conducted, on the OAMS.

c) Organization shall intimate the batch-wise/Location-wise dates of commencement and ending date of trainings to the District Minority/Social Welfare Officer and Head of Panchayat/Local Body in advance.

d) The organization shall ensure adequate publicity of the programme.

e) The organization will mobilize the trainees within 45 days from the issue date of their sanction order and start the training within 45 days.

f) Scanned Copy of Inspection report of the Concerned Authority will be uploaded by the organization on the OAMS. The Inspection Report (in original) will be sent directly to the Ministry by the concerned Authority/ District Administration.

g) The organization will upload the expenditure statement as soon as the trainings are completed.

h) The details of the handholding meetings will be uploaded by the organization on monthly basis till completion of one year from the ending date of training.

i) Organization shall transfer the stipend amount in the bank account of trainees electronically. For this purpose, they will organize special camps with the banks for opening their Saving Bank accounts before start of training. In no case, cash stipend will be disbursed by the organization.

j) Moreover, organization will also organize special camps for providing Aadhaar Cards to all participants (who do not have so far) with the help of District Administration.

k) The organization will take photograph of each day of training with date indicated on it and uploaded on their website.

(v) The Organization will maintain subsidiary accounts of the Government grant and furnish the audited statement of accounts with utilization certificate in GFR 12 (A) at the end of financial year 2018-19 to the Government.

(vi) The accounts of the Organization shall be open to inspection by the sanctioning and recommending authority and audit, both by the Comptroller and Auditor General of India and Internal Audit Wing of Officer of Chief Controller of Accounts of this Ministry, whenever the Organization is called upon to do so.

(vii) The assets acquired wholly or substantially out of Government grant should not be disposed of without prior sanction of the President, encumbered or used for purpose other than those for which grant has been sanctioned. The organization is required to maintain a Register of such assets and send an annual statement in the prescribed proforma to this Ministry at the end of the financial year.

(viii) If the Government is not satisfied with the progress of the project or considers that the conditions of sanction are being violated, it reserves the right to terminate the grant-in-aid and/or to blacklist the organization from future grant or any other financial assistance from the Government, apart from taking appropriate civil and criminal legal action.

(ix) It is further certified that grant-in-aid to the grantee is sanctioned in accordance with pattern of financial assistance approved and is in conformity with guidelines of the Scheme.

(x) The Grant-in-Aid is further subject, to the conditions laid down in General Financial Rules as amended from time to time.

(xi) The Grants-in-Aid is further subject, to fulfillment of terms and conditions to the provisions including Financial norms as laid down in the "Scheme for the Leadership development of Minorities Women" and further instructions/directions from the Government of India from time to time.

(xii) As per para 17(f) of the "Nai Roshni- the Scheme for Leadership Development of Minority Women", the organization shall utilize the financial assistance for the specified purposes only. The organization shall give an undertaking that in the event of acting in contravention of this condition, it will refund the amount received from the Government with 18% annual penal interest and any other action, as deemed necessary by Government.

3 Certified that there is no unspent balance available with the organization.

4. Certified that this sanction has been noted at Sl. No. 385 in the Register of Grants.

5. The organization has executed bond in the prescribed format which has been accepted by the Competent Authority.



6. The Drawing & Disbursing Officer of this Ministry will prepare the bill for an amount of **Rs. 262125/- (Rupees Two Lakh Sixty Two Thousand One Hundred Twenty Five Only)**, 1st installment during 2018-19, in favour of **'THE SARASWATHY SHANMUGAM PUBLIC CHARITABLE TRUST SHANMUGA ITI CAMPUS, 5/944 - C.C.ROAD'**. The amount may be transferred electronically through RTGS to the Organization's Bank, (Bank of India), Branch: Kalasapakkam, Account No. 836010110007385, MICR Code - 632013502, IFSC/RTGS Code -BKID0008360.

7. The amount is debitible from Demand No. 66 - Ministry of Minority Affairs, Major Head "2235" - Social Security and Welfare, Sub Major Head "02" - Social Welfare, "200"- Other Programmes, 16 - Scheme for Leadership Development of Minority Women, 16.00.31 - Grants-in-Aid-General during 2018-19.

8. The Grants-in-Aid is sanctioned under the additional power delegated to this Ministry vide Ministry of Finance' Officer Memorandum No. F10(a) E (Coord.) 62 dt. 1st June 1962. The sanction letter is issued with the concurrence of JS & FA vide **Dy. No. 03/JS&FA dated 05/04/2018**.

9. No Utilization Certificate (UC) is due for rendition in respect of Schemes/Programmes/Project of the Ministry/Department.

10. This is to certify that the present sanction/expenditure is covered under MEP for the month of <sup>August</sup> ~~July~~ and Integrated Finance Division (IFD) has approved the expenditure during the Second quarter of the financial year <sup>2018-19.</sup>

11. The requirements of production of Utilization Certificate in respect of the grants already sanctioned by the government of India should be fulfilled to the satisfaction of the Government. The institute shall furnish Utilization Certificate (UC) immediately after the closing of financial year 2018-19. It is certified that no previous UC is pending in respect of the grants released to **THE SARASWATHY SHANMUGAM PUBLIC CHARITABLE TRUST SHANMUGA ITI CAMPUS, 5/944 - C.C.ROAD**, in respect of the all the scheme/Programmes/Projects during the earlier financial year.

Yours faithfully,

  
(Jawaid Alam Khan)

Deputy Director

Copy to:-

1. THE SARASWATHI SHANMUGAM PUBLIC CHARITABLE TRUST SHANMUGA ITI CAMPUS, 5/944 - C.C.ROAD.
2. Secretary/Principal Secretary, Government of Tamil Nadu, Minority Welfare Department.
3. The Director, Audit Central Revenue (Special Cell) AGCR Building, I.P. Estate, New Delhi-110002.
4. Director (IFD), Ministry of Minority Affairs.
5. 1. The Drawing & Disbursing Officer, Ministry of Minority Affairs, 11th Floor, Pt. Deendayal Antyodaya Bhawan, CGO Complex, Lodhi Road, New Delhi-110003.
6. Budget Section/S.O.Guard File.
7. District Magistrate Tiruvannamalai.
8. District Minority Welfare Officer, Tiruvannamalai.
9. Director (Information)concerned State Government for wide publicity.

  
(Jawaid Alam Khan)

  
जवायद अलम खान  
उप निदेशक

Scheme for Leadership Development of Minority Women  
Sanction for 2017-18 (Nai-Roshni)

State Name/District	Name of Organization	Non-Residential		Residential	
		No. of Batches	No. of Women trainees	No. of Batches	No. of Women trainees
Tamil Nadu/ Tiruvannamalai District	THE SARASWATHY SHANMUGAM PUBLIC CHARITABLE TRUST SHANMUGA ITI CAMPUS, 5/944 - C.C.ROAD	5	125	0	0

Note : Each batch is of 25 trainees.



जातिर शिक्का खार  
उप निदेशक